



**LEE PUBLIC LIBRARY BOARD OF TRUSTEES'
MEETING MINUTES**

September 10, 2014 5:15 pm Lee Public Library

Present: Annie Gasowski, Bruce Larson, Katrinka Pellecchia

The August meeting minutes were approved with the work session date correction; the Treasurer's Report and the Library Director's Report were accepted. There is \$8788.83 in the operations account, \$1399.50 in the non-lapsing account and \$6139.05 in the share account.

- The Trustees' article in this week's E-Crier will feature the thank-you cake that was presented to Sharon at the Lee Fair and thank people for stopping by the library and foundation booths.
- The Trustees agreed they would send a community letter in mid-October, updating residents on the progress of the Lee Public Library Community Center – financial history, revisions to the floor plan, etc. Bruce suggested a formal that invited people to "open the doors and look inside". Annie will get information on Every Door Direct. A Work Session will be held on Wednesday, Oct 1 at 5pm at the library.
- The cut-off date for Library Director resumes to be received is October 3. In addition to the regular meeting on October 8, the trustees will have a non-public work session to review the resumes and decide which candidates to interview.
- The next Friends of the Library meeting is September 16. Since there is currently no library director, Annie will attend.
- Building Committee Update: The committee has been revising the plans, cutting square footage and making other adjustments in order to get the cost of the building down. They have asked Milestone Engineering to attend their next meeting on September 18 to aid in the process.
- Budget meetings will undoubtedly be scheduled with the ABC/BOS starting in October. Katrinka will prepare a draft budget to be discussed at the next meeting.
- Regarding staff evaluations, since there is currently no library director, they will not be done this year.

The meeting adjourned at 6:20 pm. In addition to the 10/1 work session, the next regularly-scheduled meeting will be Wed, October 8, 2014 at 5 pm at the library.